



March 21, 2023

Office of the Provost

Policy Letter: Student Immunization Policy for the 2023-2024 Academic Year

Williamson's student immunization policy is in alignment with guidance issued by the Centers for Disease Control and Prevention (CDC), the American College Health Association (ACHA), the Federal and State Departments of Education and Departments of Health. This letter outlines the college's student immunization policy, including required vaccinations and the exemption request process. The college reserves the right, in support of campus safety, to require any additional vaccinations (e.g., Influenza, etc.) as recommended by the CDC, the ACHA, the Federal and State Departments of Education or Departments of Health in response to a pandemic or other significant medical issue.

As outlined within the College Catalog and admissions documentation, the college requires all students to be fully vaccinated. Required vaccinations include:

- **SARS-CoV-2 (COVID-19) Primary Series***
- **Meningococcal**
- **Meningococcal B**
- **Measles**
- **Mumps**
- **Rubella**
- **Tetanus/Diphtheria**
- **Tetanus/Diphtheria/Acellular Pertussis (Tdap)**
- **Hepatitis B**
- **Varicella**

* **Note:** For the purpose of this policy, Williamson requires students to have received the primary vaccination series for COVID-19. While subsequent booster vaccinations are *highly recommended*, the college is not mandating booster vaccinations against COVID-19 for the 2023-2024 academic year.

Exemption Request:

Williamson does allow students to *request* an exemption from vaccination in full, or in part, due to medical necessity. However, due to the framework of Williamson's student cohort model, required student residency, and the hands-on nature of a technical trade education, the college reserves the right to deny any student exemption requests. All student immunization exemption requests must be submitted to the Vice President for Student Affairs for currently enrolled students or the Vice President for Enrollment Management for incoming freshmen.

Medical exemption requests must include a letter from a licensed physician clearly outlining the medical condition supporting the request. The medical condition cited for the exemption request should be supported by corresponding evidence within the student's submitted medical history to the college. The student must also authorize the issuing physician to disclose all related information regarding the medical condition to the college.

College administration will review each request on a case-by-case basis with final approval determined by the college President. Medical exemptions may be granted based on the specific circumstances of each request, but the continued expectation is that the student population on campus overwhelmingly consists of fully vaccinated individuals. The administration will make every effort to reach a decision within ten business days of receiving a student's request. If the exemption request is granted, the student may be required to submit additional supporting documentation.

If the exemption request is denied, the student will be required to comply with the college's immunization policy. The college will work with the student and their physician to develop a vaccination regimen and may, depending on the vaccine, grant provisional status to the student until the regimen is completed, even if the completion date extends beyond the start of the academic term.

Students who have previously submitted proof of vaccination but fail to timely become "fully vaccinated" within the meaning of this policy, may also be placed on a provisional status. Students on a provisional status who fail to complete their established vaccination regimen on schedule may forfeit their scholarship and be dismissed.

Questions concerning this policy may be directed to the Office of the Provost.

Todd Zachary, Ed.D.
Provost
Williamson College of the Trades

Medical Exemption Request:

Date of Request: _____

_____ (Student Name) is requesting an exemption from the vaccine(s) checked below (Please place a check next to the vaccine(s) below to which an exemption is being requested):

- SARS-CoV-2 (COVID-19) – primary series
- Meningococcal
- Meningococcal B
- Measles
- Mumps
- Rubella
- Tetanus/Diphtheria
- Tetanus/Diphtheria/Acellular Pertussis (Tdap)
- Hepatitis B
- Varicella

I have submitted with this request the required supporting documentation as outlined within this policy letter.

(Student Signature)

(Parent Signature if student is under 18 years of age)